



Legacy Tennyson Center  
 5160 Tennyson Pkwy  
 Plano, Texas  
 RETURN TO: ana.kountz@hines.com

**TENANT INFORMATION**  
**CONFIDENTIAL**

New  Update

TENANT NAME:			BUILDING NAME:	
			Inwood Trade Center	
BUILDING ADDRESS:			SUITE NO.	
TELEPHONE:	FAX:	TYPE OF BUSINESS:	<input type="radio"/> LOCAL	# OF EMPLOYEES
( ) -	( ) -		<input type="radio"/> REGIONAL	AT THIS LOCATION:
			<input type="radio"/> NATIONAL	

**TENANT CONTACTS**

PRESIDENT / OWNER / SENIOR MANAGER:			TITLE:	
BUSINESS ADDRESS:				
BUSINESS PHONE:	BUSINESS FAX:	EMAIL:		
LEASING CONTACT NAME:			TITLE:	
BUSINESS ADDRESS:				
BUSINESS PHONE:	BUSINESS FAX:	EMAIL:		
BILLING CONTACT:			TITLE:	
BUSINESS ADDRESS:				
BUSINESS PHONE:	BUSINESS FAX:	EMAIL:		
OFFICE MGR / FACILITIES MGR. NAME (WHERE APPLICABLE)			TITLE:	
BUSINESS ADDRESS:				
BUSINESS PHONE:	BUSINESS FAX:	EMAIL:		

**EMERGENCY INFORMATION**

*Fill in the names of people from your firm who should be contacted in the event of an after-hours emergency that involves your office.*

CONTACT NAME (#1)	TITLE:	PHONE:	ALTERNATE PHONE:
CONTACT NAME (#2)	TITLE:	PHONE:	ALTERNATE PHONE:
CONTACT NAME (#3)	TITLE:	PHONE:	ALTERNATE PHONE:

COMPLETED BY:		
PHONE :	EMAIL	DATE: